

SCHOOLHOUSE QUILTERS GUILD – EXECUTIVE MEETING

October 26, 2017 at Buchanan Hall

Present: Janis Davis, Jan Hill, Sharon Latham, Myra Shearer, Hope Rychkum, Mary Lou Morden, Pat McEwen,

Call to order at 1: 00 PM

1. Additions and deletions to agenda

2. Adoption of Minutes of Executive meeting held September 19

Moved: Jan Hill; Seconded: Hope Rychkum

3. Treasurer's Report

- Sharon Latham reported that the guilds finances were in good order and distributed copies of her report. There is almost enough money collected from membership fees for the rent to be covered.
- Sharon asked where the fee for the two extra quilting days should be allocated and it was decided that since this was a onetime situation, it should not be recorded under rent costs but under "extra days".
- The audit will be done sometime in November. Ardythe Crawford has volunteered to help but Sharon still needs 2 others. Myra Shearer also volunteered and Sharon will ask Kerrie Phelps.

4. OLD BUSINESS

- **Meeting Day Emergency Information** – After checking with the City of Courtenay, Janis found that the Regional District is responsible for emergency information regarding flooding, roads and bridge closures that might affect members while attending guild functions. They are planning a system to broadcast this information but it is not available yet.
- **Challenges** – Janis will put the forms for the Quilt Canada Trend Text Challenge on the bulletin board.

5. Committees

- **Meal on Wheels Placemats** – Sharon Latham was contacted by Meals on Wheels requesting placemats, and someone from them will come to our next business meeting and pick up 25 placemats at about 6:30
- **Membership** – the Membership committee wants to issue new membership cards as the present ones are several years old, becoming flimsy and harder to attach year stickers to. Carol has researched the cost and has found a

reasonable price, the executive agreed to the proposal. Hope answered a query about passwords, and said that there would be a new password Nov. 5. All enquiries about the password should go through the Membership committee.

- **Newsletters** – Hope Rychkum is still having problems with members requesting paper copies of the newsletter and not picking them up. This has been an ongoing issue, even though she stops printing them after 3 months of a member not picking them up. Currently there are 40 printed copies each month. Hope will be putting something in the next newsletter regarding this and would like to be on the agenda at the November business meeting.
- **HAW** – Mary Lou Morden gave an update on the preparations for HAW, to be held on Sept. 22, 2018. The theme will be “Rocking Around the Clock”. As part of the day’s program, Sheila Scrase will give a history of Hands Across the Water – HAW and Mary Lou would like each participating guild to give an outline of what they have been doing during the year. She has arranged hostesses, decorations, name tags etc. Caterers have not been selected as yet; she would like to compare at least two. She also needs contact emails for Powell River, Quadra, Sechelt, Texada, Campbell River and Islands End guilds – Myra to check and see if she has some contacts from the quilt show. There has been money set aside for a speaker, and what it will be used for will be decided once Mary Lou has determined a budget. Several additional vendor suggestions were made and will be passed on to Florence Labrecque. Janis asked if we wanted to offer pick-up service at the ferry for the Powell River guild and it was decided to think about the idea.

6. New Business

- **E-mail Broadcasts** - Janis Davis was concerned about there being too many e-mail broadcast messages to members. It was decided that the broadcasts only be used for inter-guild information. All other requests should put a paid add in the newsletter or put a notice on the bulletin board. All requests for broadcast messages should go through the secretary, Myra Shearer, and she will consult with the executive if she is unsure. Janis Davis will mention this at the November business meeting.
- **Potlucks** – the Retreat and Workshop Committees have requested that the Christmas potluck not be held on the business meeting Dec. 7. The committee members are generally very busy signing people for classes and retreats so do not

get to enjoy the evening as much. It was decided that the potluck would be held at 6pm Dec. 14. Janis will inform the Program committee of the change.

- **Financial Information** – Janis was concerned about giving out detailed financial information at the monthly general meeting, since often there are non guild members in attendance. It was decided that in future only general financial outlines would be given and if members wanted to know specifics they could check the financial report on the website or email the Treasurer.

7. Other

Janis has been informed by the OAP requesting a \$300 damage deposit. She is going to contact them to clarify the terms of this new policy and will get back to the executive.

The meeting was adjourned at 2:10 PM