

SCHOOLHOUSE QUILTERS GUILD – EXECUTIVE MEETING

May 17, 2018 at Buchanan Hall

Present: Janis Davis, Jan Hill, Myra Shearer, Eva Hansen

Regrets: Sharon Latham

Call to order at 1: 04 PM

- 1. Additions and deletions to agenda** - none
- 2. Adoption of Minutes of Executive meeting held April 19, 2018.**
Moved: Jan Hill; Seconded: Eva Hansen
- 3. Treasurer's Report** – Janis Davis
 - Sharon Latham and Coby Sherstone worked together on this month's financial report, (Sharon is recovering from recent surgery) and Janis gave a brief outline of this. There is still \$226.55 in the gaming account that needs to be spent by the end of May. Nerissa has requested a cheque for Community Quilts in this amount and Jan will follow-up with Sharon to see that she gets this quickly. The rent cheques for the summer months have been written. Coby has agreed to become Treasurer in the fall.
- 4. Secretary's Report** – Myra Shearer
 - The Hall Opening Committee has requested that an email be sent out to members regarding the opening and closing hall times on May 31. They are anticipating that a lot of members will be going to the CQA Quilt Show in Vancouver on that day. If there are very few people at the hall in the morning, the hall will be closed by noon.
- 5. OLD BUSINESS**
 - **Post Off Box Renewal Date** – Since it has been decided that our post office box be moved from Comox to Cumberland this summer, Myra will find out exactly when the rental of the current box expires and arrange the rental of a new box in Cumberland. Ideally there should be a two week overlap, and will occur

probably sometime around August 1, 2018. Myra will also contact Sharon to see who is sending us mail and advise them of the address change.

- **Credit Union Move** – After discussion with former and present Treasurers, it has been decided that the guild would look into moving our credit union accounts from Courtenay to a Credit Union in Cumberland. Since any accounts that we currently have must be moved by August, (our financial year end is Aug. 31), Jan, Janis and Coby will arrange an appointment with the Credit Union in Cumberland at the beginning of August to arrange this.

6. Committees

- **Newsletter** – Eva Hansen will be taking over as Newsletter Editor next year and she outlined several new ideas that she has come up with. Eva conducted an informal survey of what members typically read in the newsletters and found that the President's report and book reviews were member favourites. She would like to trial run some of her ideas in a summer edition newsletter. There would be no advertising in this issue, so there would be no print copies made. This summer edition would give Eva a chance to see if work out any publication and distribution "bugs". Myra will send Eva some information on how she set up her email distribution list.
- **Workshops** – Eva Hansen; the Workshop Committee has extra money this year, because 2 of the workshops had additional students added to them. They have decided to do the following with the overage once they determine the:
 - amount needed to be transferred to the guild's general revenue account to purchase 2 new tables for the membership to use on guild sewing days (pending approval of the OAP for their storage and use) ;

- amount needed to purchase office supplies, etc. for next year's start-up;

- amount to reimburse those who overpaid for the 2 large classes.

They will have this finished by June 14, 2018.

7. New Business

- **Program for 2018-2019** Janis reported that the "Night Owls" a small group within the guild, has agreed to organize the programs next year.
- **Vice-President** - we still don't have anyone who has agreed to be next year's Vice-President. Jan is waiting to hear back from someone she approached, and we came up with 2 additional members that we might ask. There was a brief discussion on what we would do if no one came forward, but no decisions were made.

Meeting was adjourned at 2:04 PM.