

## **SCHOOLHOUSE QUILTERS GUILD – EXECUTIVE MEETING**

**April 19, 2018 at 3801 Turnbull Rd.**

**Present:** Janis Davis, Jan Hill, Myra Shearer

**Regrets:** Sharon Latham

**Call to order at 1: 05 PM**

### **1. Additions and deletions to agenda**

**2. Adoption of Minutes of Executive meeting held March 15, 2018** Moved: Jan Hill; Seconded: Janis Davis

### **3. Treasurer's Report**

- Although Sharon was absent, she did submit the financial report, with balances up to April 15, which the executive reviewed.
- As we will have a new treasurer next year, some ideas for changes in reporting were discussed. In some cases it was felt there was too much information given to members and in some others, not enough. It was felt that greater clarification needs to be made on the statements and that they need to be made more "user friendly". Clarification of account descriptions would be helpful as well as notes on the history of accounts and expenditures, for example, where did the money in the 3 year GIC come from. One idea that was suggested was having two reports, one "official" accounting one and one for the membership that was easier to understand.

### **4. OLD BUSINESS**

- **Workshops** – Eva Hansen had submitted new Letters of Agreement for Workshop instructors, one for guild members and the other for non guild members. These would replace previous agreements. After a brief discussion these were approved. Also Janis was going to find out if a cheque for \$50 had been issued to the Program Committee for the payment of the speaker in May.

- **Post Office Box** – it was agreed that we would proceed in arranging a new post office box in Cumberland. This would occur in August when the contract for our current post box in Comox expires.

## 5. New Business

- **Meeting Agendas** - Janis Davis felt that another verbal reminder be given regarding late requests for additions to the Business meeting agendas. Members must let the Secretary know by the day before the meeting if they have anything that they would like on the agenda. Last minute requests add to the length of the meetings. One idea that was proposed for next year is that maybe there could be a section of the newsletter for member announcements, such as lost items or special events.
- **June Pot Luck** – this will be held on June 14, with dinner at 6pm. Since there wasn't any program scheduled, Janis asked Ann McCulloch if the Small Works Group could have a display. The challenges for both HAW and CQA are also due in June and gift certificates would be awarded for two draws for these. It was decided that the game Right, Left and Centre would be played. All those participating would play with three 10 inch squares, in blues and yellows. An announcement about this will be made at the May and June meetings as well as in the newsletter.
- **Committee Reports, Job Descriptions and Budget Requests** – these will be due for all Committee Heads by June 14, 2018. This will be announced at the May meeting.
- **Next Year's Executive and Committee Head Positions** – we have a potential volunteer for Treasurer and several members are considering taking on Vice President, Newsletter and Program. It was felt that if there was a few program ideas lined up for the future, it might make the position less intimidating for potential volunteers. Janis had several ideas for future programs, including Charity from the Needle Loft speaking at the September meeting. Daniele White has volunteered to fill the vacant spot in the Workshop Committee.

## **Other Business**

- **Parksville Guild** – they sent a request to Janis to sell tickets for a raffle and a guest speaker to our members. She answered that they could come to either the May meeting or one Thursday during the day to sell tickets, but so far they haven't responded as yet.
- **Cumberland Village Fundraiser** – Janis was approached by Lesley Baird, Mayor of Cumberland, to see if the guild was able to donate a quilt to be used in a raffle. The funds from the raffle would be used to provide free rides for children at Empire Days. Nerissa Thomas, Community Quilts, is providing a quilt for this.

**Adjournment** – 2:20 PM