

SCHOOLHOUSE QUILTERS GUILD – EXECUTIVE MEETING

August 24, 2017 at Buchanan Hall

Present: Janis Davis, Sharon Latham, Patti Kemp, Raelene Robertson, Myra Shearer, Jan Hill

Regrets: Bev Michaluk

Call to order at 9:35AM

1. Additions and deletions to agenda

2. Adoption of Minutes of Executive meeting held June 15, 2017.

Moved: Sharon Latham; Seconded: Janis Davis

3. Treasurer's Report

- Sharon Latham reported that a check has been cut to cover the website fee.
- The Trust Account is at \$10,000 .00. The net proceeds from the quilt show in the amount \$4,400 will be transferred from the Trust account to the General Account.
- The proceeds of the May Quilt show raffle in the amount of \$2, 300.00 must be spent by May 22, 2018 for Community Quilts.
- As not all committees have forwarded budget requests for the new year, estimates based on monies spent in the 2016-2017 year were used to estimate the coming year's costs. The initial budget allowing for ten workshops show a \$1,700 shortfall in operating costs that may be covered by our GIC and amounts held in the high interest savings account.

4. OLD BUSINESS

- **CVSQ Pins** – Sharon Latham picked up the 250 Comox Valley Schoolhouse Quilters pins and was pleasantly surprised by the invoice for only \$803.61. The pins were \$2.87 each and there was no charge for set-up fee. Each paid up guild member will be entitled to one pin at no charge. They will be distributed by the Membership Committee. Extra pins will be sold at \$5.00 each.

- **Extra Quilting Days** – Janis Davis inquired about booking 2 extra quilting days to be paid by the guild for the membership but was informed that Wednesday mornings are already booked from 10:00 to 12:00 AM and starting at noon on Wednesday is not ideal. Fridays are not available. Judy Morrison has been able to secure a few Wednesdays in the past by speaking to the OAP as the other group is booked at no cost. One user pay extra day will be for hosting the Port Alberni quilters and one will be user pay as in the past. The proposed extra quilt day to be paid by the guild is on hold at the moment.

5. Committees

- **Program** – Janis Davis stated that Sheila Scrase and Bev Michaluk will be the Program Committee for the new year. September program will be the ribbon winners from the CVEX quilt show.
- **Meals on Wheels** – Sharon Latham announced that the draw for the placemats will be held during the September meeting. She will forward a reminder to Patti Kemp to broadcast to the membership. The presentation to Meals on Wheels will happen at a later meeting.

6. New Business

- September 7, 2017 is the date set to meet at the Credit Union to change signing authority for the new executive.
- Janis Davis has written a letter to the Cumberland Lamplighters as well as a calendar to book Thursdays to accompany the \$175.00/day rent checks.
- Janis Davis requested vacation times from the executive to enable scheduling of Executive Meetings during the year.
- The next Executive Meeting will be held on September 21, 2017.

Meeting was adjourned at 10:15 AM.